

July 9, 2002

TO: Members of the MAG PSAP Managers Group

FROM: Susan MacFarlane, Phoenix, Chair

SUBJECT: MEETING NOTIFICATION AND TRANSMITTAL OF TENTATIVE AGENDA

Thursday, July 18, 2002 at 9:00 am
Glendale Police Dept. (see map)
Conference Room A and B
6835 N 57th Dr
Glendale, AZ

A meeting of the MAG PSAP Managers Group has been scheduled for the time and place noted above. Members of the PSAP Managers Group may attend the meeting either in person, by videoconference or by telephone conference call. If you have any questions regarding the meeting, please contact me at (602) 262-4433.

In 1996, the Regional Council approved a simple majority quorum for all MAG advisory committees. If the PSAP Managers Group does not meet the quorum requirement, members who have arrived at the meeting will be instructed a legal meeting cannot occur and subsequently be dismissed. Your attendance at the meeting is strongly encouraged.

TENTATIVE AGENDA

		<u>COMMITTEE ACTION REQUESTED</u>
1.	<u>Call to Order</u>	
2.	<u>Approval of April 18, 2002 Meeting Minutes</u>	2. Review and approve the minutes of the April 18, 2002 meeting.
3.	<u>MSAG Information Report</u>	3. For information and discussion.
The MSAG Specialist will provide a report regarding the Master Street Address Guide (MSAG).		

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| <p>4. <u>Qwest 9-1-1 Account Team Report</u></p> <p>Qwest will provide a report regarding service items of interest to the PSAP Managers.</p> | <p>4. For information and discussion.</p> |
| <p>5. <u>Qwest Maintenance Report</u></p> <p>The Qwest Technical Support Supervisor will provide a maintenance report regarding any problems and concerns of interest to PSAP Managers.</p> | <p>5. For information and discussion.</p> |
| <p>6. <u>Cox Communications Report</u></p> <p>The Cox Communications representative will give a report of interest to the PSAP Managers.</p> | <p>6. For information and discussion.</p> |
| <p>7. <u>ADOA Report</u></p> <p>The Arizona Department of Administration (ADOA) will provide an update regarding the overall coordination of 9-1-1 emergency telephone systems in other regions of the State.</p> | <p>7. For information and discussion.</p> |
| <p>8. <u>9-1-1 System Consultant Study</u></p> <p>At the last meeting, the committee recommended approval of the consultant study to the Oversight Team and agreed to make recommendations on how to proceed at the next meeting. The group will be asked to discuss what they liked and where and how they will want to proceed.</p> | <p>8. For information, discussion and possible action.</p> |
| <p>9. <u>Update on Established Working Groups</u></p> <p>An update on the progress of the working groups will be provided.</p> | <p>9. For information and discussion.</p> |
| <p>10. <u>9-1-1 Customer Premise Equipment Maintenance RFP</u></p> <p>An update on the RFP for maintenance service for PSAP 9-1-1 equipment hardware and software will be provided.</p> | <p>10. For information, discussion and possible action.</p> |

11. MAG FY2004 PSAP Annual Element/Funding Request Amendment

Due to unforeseen circumstances, Rural Metro Fire Department's budget request for FY2004 was not included in the Annual Element/Funding Request. They are requesting partial reimbursement in purchasing a logging recorder. The estimated cost is \$8,900. Please refer to the enclosed material.

12. MAG FY2003 PSAP Annual Element/Funding Request Amendment

The Goodyear Police Department has purchased a logging recorder and is requesting an amendment to the FY2003 Annual Element/Funding Request to provide the department with partial reimbursement. The estimated cost is \$5,500. Please refer to the enclosed material.

13. ALI Formats

The PSAPs in the Maricopa region use ALI format standard 30 A or B. Several years ago each agency was given the choice to move to format B that provides the phone company ID. Presently, Qwest is working toward standardizing everyone to format D that provides even more information. Qwest will provide information regarding these standards. Please refer to the enclosed material.

14. 9-1-1 Calls from a Fax Machine

What does your agency do when they receive a 9-1-1 call from a fax machine? The group will be asked to discuss ways to effectively handle these calls.

11. For information, discussion and possible action.

12. For information, discussion and possible action.

13. For information and discussion.

14. For information and discussion.